

Buyer instructions

Version 1.2
24.11.2023

Index

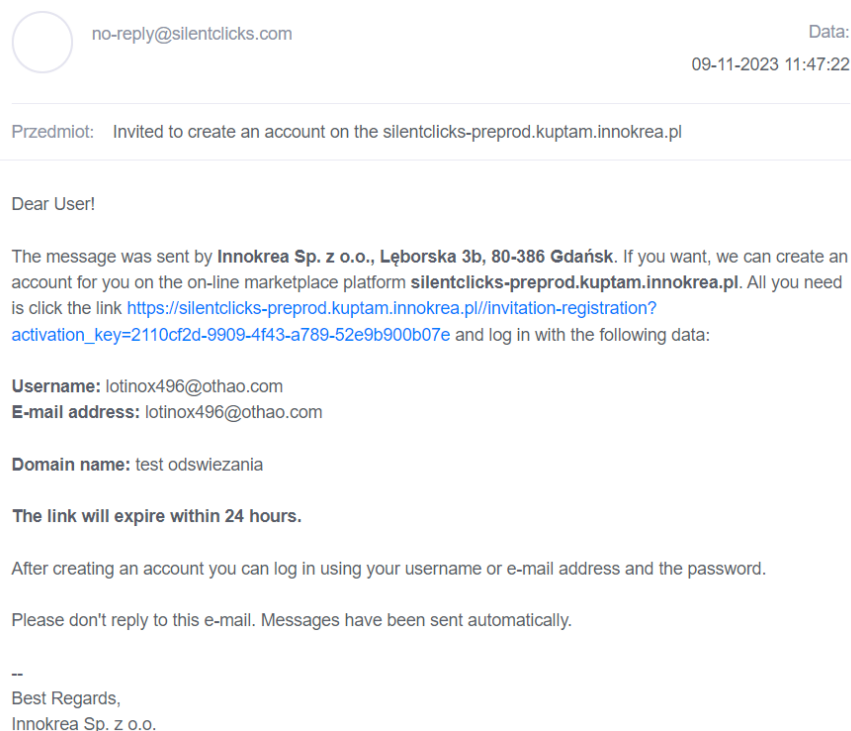
1. What is silentclicks.com?	3
2. Registration	3
3. Login	4
4. Viewing offers	5
5. Choosing the offer	5
5.1. Buy now auctions.....	6
5.1.1. Buy now	7
5.1.2. Buying by cart	9
5.2. Auctions.....	9
6. Purchase management	11
6.1. Shopping history.....	11
7. My favorite auctions	12
8. Personal data and application data	13

1. What is silentclicks.com?

Silentclicks.com is an online platform that allows you to sell and buy goods for a closed group of users, you decide who can participate. Easily buy cheaper office equipment and surplus stock; enjoy shopping at preferential prices.

2. Registration

To buy in a given zone you need to receive a registration email



After clicking the activation link, you will be asked to complete the registration. Complete the password (at least 8 characters) and click **Sign up**. Consent is required. From now on you can take full advantage of silentclicks.com.

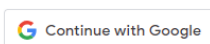
Activate the account

password *

I agree to the processing of my personal data in order to use silentclicks.com. I agree and accept the [Regulations](#) and [Privacy Policy](#).

SIGN UP FOR FREE

Or



Logging in means accepting the [Terms & Conditions](#)

3. Login

To log in to the website, enter the email/login (1.) and password (2.) and click the **Log In** button (3.). If you don't remember your password, you can reset it using the options **Forgot password?** (4.). To do this, in the next step, enter the e-mail address provided during registration. After pressing the **OK** button, password reset instructions will be sent to the e-mail address provided. A link to the *Terms and Conditions* has been placed in the bottom panel (5.). Logging into the service can also be done through Google (6.). Simply press the appropriate button, choose the email address for logging in, and you're all set.

Welcome!

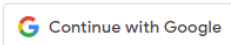
email / login ^{1.}

password ^{2.} [Forgot password?](#) ^{4.}

LOG IN ^{3.}

Logging in means accepting the [Terms & Conditions](#) ^{5.}

Or

 ^{6.}

If you have been invited to several zones, you will be asked to choose one of them after logging in.

CHOOSE ZONE

Congratulations! You have got an access to many zones in our website. Choose a zone, which currently interests you

Do you want do create a new zone? [Click here](#)

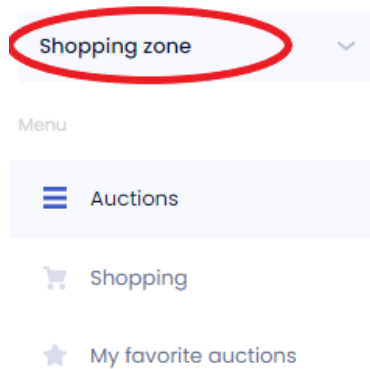
tests

test description

test2

test2

Information about which zone you are in can be found in the left corner above the Menu.



4. Viewing offers

After logging in to the website, the main page shows all offers posted by Sellers in a given zone. You can return to this view from any level by selecting the **Auctions** button from the Menu. Above the list of auctions, there are fields by which we can filter and sort the auctions. There is a search bar (1.) that allows you to search for offers, a dropdown list of categories (2.) to filter offers by one of them, and a price filter range (3.) that, when applied, will display only offers within a specified price range. You can also filter offers by private auctions (listed for specific buyers chosen by the Seller) and auctions without such designation (4.). The view can be sorted according to specified criteria: lowest price, highest price, newest, oldest, shortest duration, longest duration, and alphabetically by name (5.). Auctions can be displayed in either tile or list view (6.).

Auctions (2)

Find 1. All categories 2. Min price 3. Max price 4. all auctions 5. sort by newest 6.



	Seller monika_buyer Offer 1 Available: 1	0	50.00 € ENGLISH OFFER
Start date: 09.11.2023 14:02		End date: 09.12.2023 14:01	To end: 29d 23:58:38
	Seller monika_buyer Offer 2 Available: 10	0	19.00 € BUY NOW
Start date: 11.10.2023 10:52		End date: 11.11.2023 10:52	To end: 1d 20:48:58

Each offer contains information about the seller, the name of the offer, the number of available items, the duration of the offer (start date, end date and time left to end), the number of people who bought the product or who are taking part in the auction, price and type of offer .

5. Choosing the offer

After clicking on the name of the selected offer, you will be transferred to the details of the offer. In addition to the data you have seen on Dashboard, you will see here selected delivery options, category, product description and any attachments.

Categories: buy now ★

test2

55.00 zł 1 Bought 2 pieces

+ of 8 -

BUY NOW

ADD TO CART

Remains until the end
29d 21:33:50 (16.12.2022 9:33)

Seller: monika_seller

Delivery methods: Personal Pickup, Courier service

DESCRIPTION

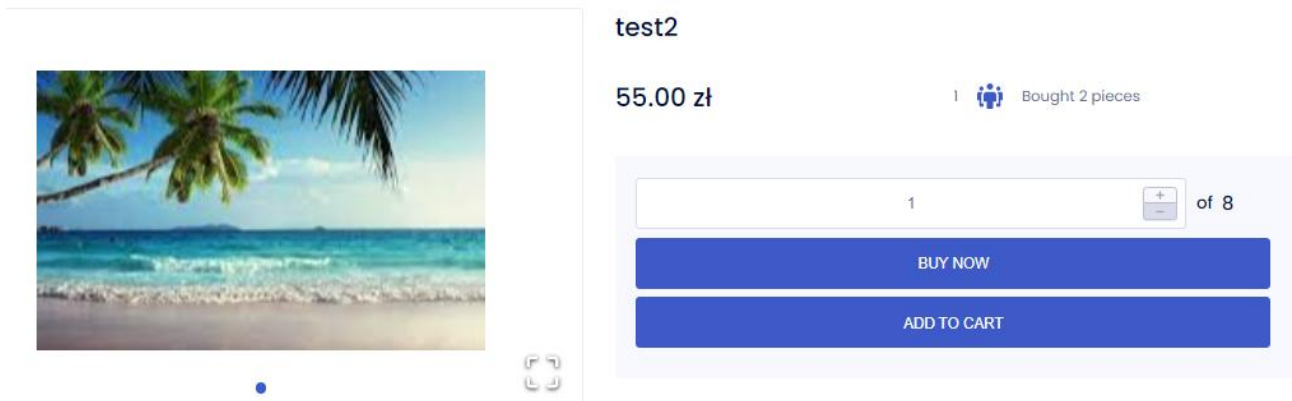
Test description Test description Test description Test description Test description Test description Test description

Sellers provide Buyers with three purchase options:

- **Buy now** - an auction with a predetermined amount for which you want to sell a given product;
- **English offer** - an auction in which participants bid exactly as much as they declare, taking into account the minimum raise amount;
- **Increment offer** – An auction in which participants declare the maximum amount they want to bid for a given product, but the raise is made by the minimum amount from the winning amount (automatic bidding mechanism). The Participant can buy the product for an amount lower than declared.

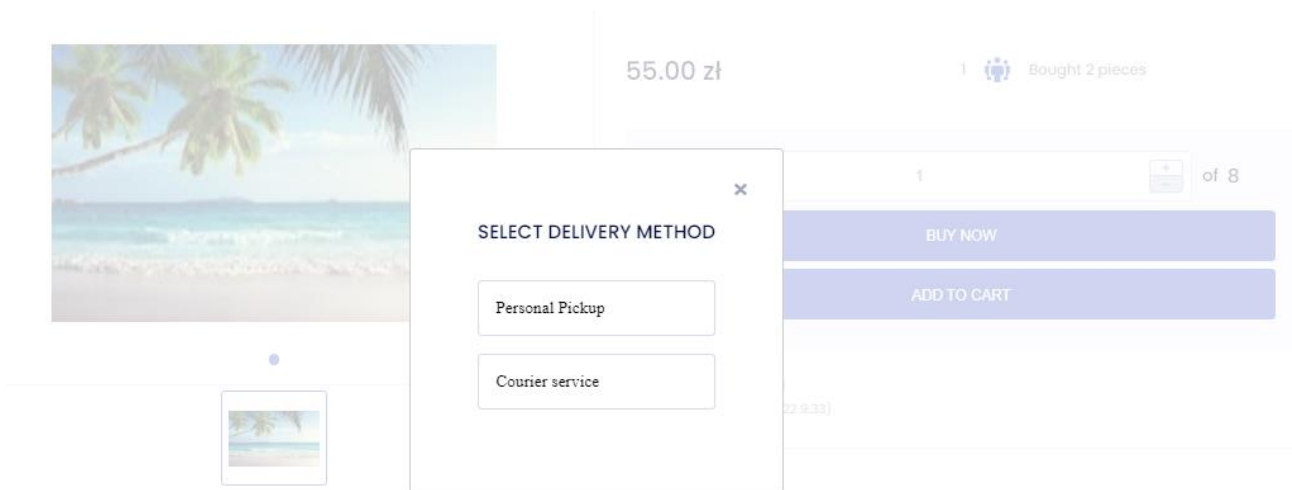
5.1. Buy now auctions

If the selected product is sold in the buy now option, in the offer details view, there are two buttons to choose from: **Buy Now** and **Add to Cart**. You can also select the quantity of products to buy.

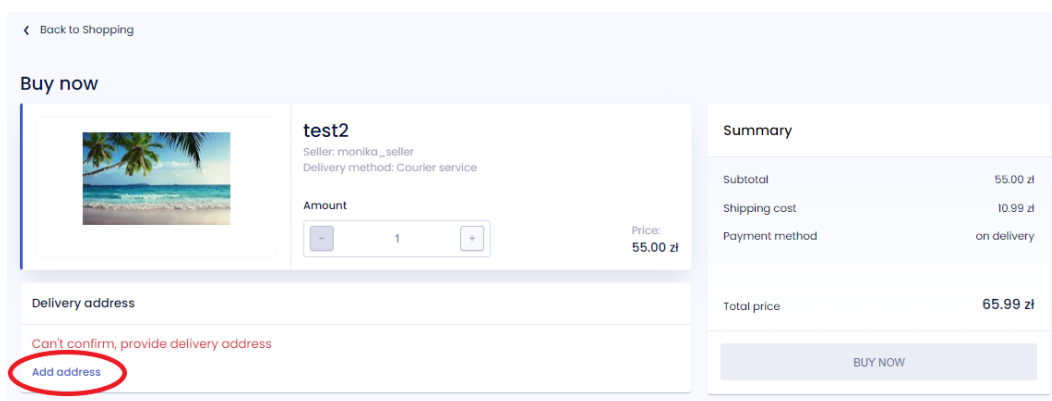


5.1.1. Buy now

After selecting the appropriate number of items and clicking the **Buy Now** button, you will be redirected to the delivery option selection window - **Personal Pickup** or **Courier**.



After selecting the delivery option, the purchase summary window will appear. Here you can also change the amount, delivery costs or total price of the order. If you have selected the Courier option, add the address to which the delivery is to be made or select from the previously entered addresses. To purchase, click **Buy Now**. If you want to change your order, click **Back to Shopping**.



Address settings

Full name *

Company name

Street name and house number *

City *

District

Country *

Postal code *

Phone

Additional info

Buy now



test2

Seller: monika_seller

Delivery method: Courier service

Amount

Price:
55.00 zł

Delivery address

Name

Street 1
11222 City
Country

[Add address](#)

Summary

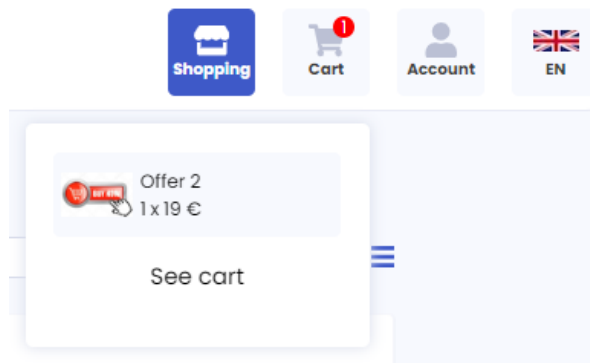
Subtotal	55.00 zł
Shipping cost	10.99 zł
Payment method	on delivery
Total price	65.99 zł

[BUY NOW](#)

5.1.2. Buying by cart

If you select the **Add to cart** option and select the appropriate delivery option - Personal pickup or Courier, the product is added to the cart. This way you can buy several products at once. You have two options to purchase items added to your cart:

- selecting the basket icon at the top of the page and clicking **See cart**




- selection from the menu Shopping-My Cart

Further steps to confirm the purchase are the same as in the Buy Now option and are described in point 5.1.1.

5.2. Auctions


If the selected product is available in the bidding option in the details view, you have only one **Bid** button available. The bidding window shows the current bidding amount (1.) and the window for selecting the amount for which you want to bid on the product (2.). If you have already participated in the auction and your bid is the highest, you will have this information ("**You are winning**") next to the character icon (3.). After selecting the bid amount, press the **Bid** button (4.).

Categories: english offer ★



test

Current price: **10.00 zł** 1.

1  **You are winning** 3.

Your offer:

2. + -

BID 4.


Remains until the end
27d 00:25:06 (14.12.2022 18:03)

Seller: monika

Delivery methods: Personal Pickup

You will be redirected to the bidding confirmation window. Check all details and press the **Bid** button.

Confirm bid
✕



test

Remains until the end
27d 00:21:34 (14.12.2022 16:03)

With the submission of an offer, a binding contract is concluded. If you win, you are obliged to buy the item.

Your offer:


50

CANCEL

BID

Your offer is currently the highest!

Confirm bid
✕



Congratulations
Currently your offer is the highest

All auctions in which you participate can be viewed in the **Shopping-My offers** tab. When the auction comes to an end, and your bid is successful, you will be notified via email. Additionally, the auction will appear in the purchase history with information regarding the necessity of choosing a delivery method.

Shopping history (9)

for All zones ▼

Find ✕
All categories ▼
sort by newest ▼

<p>Offer 1 (offer no. 46) from monika_buyer (monikatest83@gmail.com)</p> <div style="background-color: #ff0000; color: white; padding: 2px 5px; display: inline-block;">Complete the delivery address</div>	1 x 50.00 €	50.00 €
09.11.2023 14:17		<div style="background-color: #0056b3; color: white; padding: 5px 10px; display: inline-block;">More details</div>

If you choose a courier, you must additionally add a delivery address if you haven't defined one earlier.

Delivery method

Personal Pickup

Courier service

Delivery address

Ann Kowalsky

Add address +

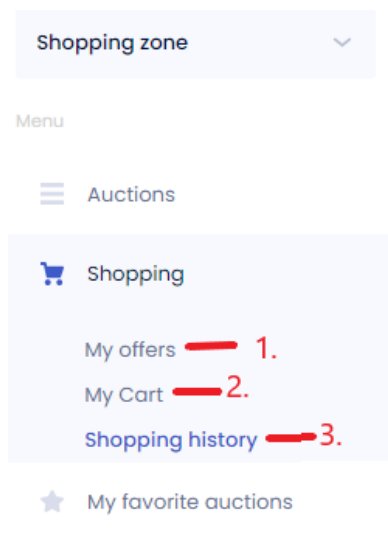
Summary

Delivery method
Courier service
Delivery address

CONFIRM

6. Purchase management

Information about purchases is available in the **Shopping** tab.



We have access to three items here:

- **My offers** (1.) - presents a list of auctions in which you participate (described in chapter 5.2)
- **My Cart** (2.) - redirects to the basket in order to purchase products (described in chapter 5.1.2.)
- **Shopping history** (3.) - shows a list of purchased items with purchase details (described in chapter 6.1)

6.1. Shopping history

Silentclicks.com gives you the ability to monitor your sales. To use it, select **Shopping-Shopping history** from the Menu. A list of purchased products is available here, along with information about the name and price of the offer, date of purchase/auction and the name of the seller. Clicking the **More Details** button expands the payment and delivery method. In this view, data can be filtered by name and categories, and sorted by purchase time and alphabetically by name. By default, the Purchase History shows data from all zones you are

in. If you want to view data from only one zone, select it from the dropdown list on the right side.

Shopping history (9)

for All zones

Find X All categories sort by newest

Offer 1 (offer no. 46) from monika_buyer (monikatest83@gmail.com) Complete the delivery address	1 x 50.00 €	50.00 € More details
test (offer no. 31) from monika (monika.trzecinska@innokrea.pl)	1 x 3.00 €	3.00 € More details

09.11.2023 14:17

03.04.2023 8:37

7. My favorite auctions

This tab presents a list of auctions added to favorites.



Shopping zone

Menu

- Auctions
- Shopping
- My favorite auctions**

My favorite auctions (1)



for All zones

	<p>Seller monika</p> <p>test</p> <p>Available: 1</p> <p>Zone: tests</p>	0 	1.00 zł ENGLISH OFFER
Start date: 14.11.2022 16:04	→	End date: 14.12.2022 16:03	To end: 29d 02:39:59


An offer is added to favorites by clicking the star icon next to a given auction, both from the auction list and from the details of the selected auction. When an offer is selected as a favorite, the star changes color from gray (1.) to blue or another zone color (2.).

Auctions (2)

filter | advanced filter | sort by newest

	<p>Seller monika test 2 Available: 10</p> <p>0</p> <p>10.00 zł BUY NOW</p> <p>Start date: 14.11.2022 16:15 → End date: 14.12.2022 16:04 To end: 29d 02:30:16</p>
	<p>Seller monika test Available: 1</p> <p>0</p> <p>1.00 zł ENGLISH OFFER</p> <p>Start date: 14.11.2022 16:04 → End date: 14.12.2022 16:03 To end: 29d 02:29:12</p>

Categories: buy now



test 2

10.00 zł

0

Remains until the end
29d 02:28:14 (14.12.2022 16:04)

Seller: monika

Delivery methods: Personal Pickup

Removing an auction from favorites can be done in two ways:

- by entering the list of Auctions and clicking the star icon next to the offer;
- by entering the My favorite auctions tab and clicking the star next to the offer.

8. Personal data and application data

In the top right corner of the application, there is a dropdown menu called **My account** with information about your account and owned zones. Here you will find:

- **My personal data** – you can change your details such as name and surname, language for emails, view and manage given consents, and set your avatar visible to other users.
- **My addresses** – for adding, editing, and deleting addresses.
- **Zone change** – if you are a user in multiple zones, you can switch between them here.
- **Create zone** – allows you to create a new zone where you will be the administrator.
- **Password change** – enables you to change your password.
- **Delete account** – this option allows you to delete your account, and you will lose complete access to the portal. You are responsible for finalizing your offers and auctions you won before deleting your account. Note that this change is irreversible. After clicking "Yes," you won't be able to log in to your data anymore.
- **Logout** – used to log out of the service.

Change app language in the top right corner – this option allows you to change the language in which the application is displayed. Available languages are Polish, English, and German.

